



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

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Memorandum

October 12, 2009
Agenda Item 4.4.3

DATE: September 30, 2009

TO: Plans and Programs Committee

FROM: Matt Todd, Manager of Programming

RE: Transportation Fund for Clean Air (TFCA) Program:
Extension Request for BART TFCA Project 07ALA06,
Electronic Bicycle Lockers

Action Requested

It is recommended that the Board approve BART's request for an extension to the expenditure deadline for TFCA Project 07ALA06, Electronic Bicycle Lockers. The request would extend the expenditure deadline from December 26th, 2009 to December 22nd, 2010. ACTAC is scheduled to consider this item on October 6th.

Discussion

\$275,405 in TFCA funding was programmed to the BART Electronic Bicycle Locker Project through the 2007/2008 TFCA Program. The multi-jurisdictional project proposes to install approximately 116 shared use electronic bicycle lockers at various locations throughout the BART System within Alameda County. In the request for an extension, the project sponsor cites delays due to the coordination of regional, federal and local funding and the additional time required for review of the contract by BART's legal and procurement departments. A 12-month extension of the expenditure deadline will also allow for coordinating the delivery with BART's bicycle locker project in Castro Valley (TFCA Project 08ALA02), and the extra time needed to expend the funding and complete the project.

Per the CMA's agreement with the Air District for the 2007/2008 TFCA Program, TFCA program managers are allowed to approve up to two one-year extensions. The third extension request would require written approval from the Air District. This is the first extension request for this project.

Financial Impact

This programming action has no financial impact to the CMA. The TFCA funds included in this funding program are being made available by the Air District. Costs associated with the CMA's administration of the TFCA program are included in the current CMA budget.

Attachment

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SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

300 Lakeside Drive, P.O. Box 12688
Oakland, CA 94604-2688
(510) 464-6000

2009

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September 3, 2009

Mr. Matthew Todd
Manager of Programming
Alameda County Congestion Management Agency
1333 Broadway, Suite 220
Oakland, CA 94612

**Re: Request for a 12-Month Extension to the Expenditure Deadline for
TFCA Project Number 07ALA06**

Dear Mr. Todd,

This letter constitutes BART's request for a 12-month extension to the expenditure deadline for TFCA Project number 07ALA06, "BART Multi-Jurisdiction Bike Locker Project" from December 26, 2009 to December 26, 2010.

Project Information and Status:

The Project has not changed in scope. The Contract Specifications for this project is currently going through a review process by BART's Procurement and Legal Departments. The procurement of these bicycle lockers will be combined with acquisition of the Castro Valley BART Station Bicycle Lockers Project, TFCA Project Number 08ALA02, which is scheduled to be completed by December 22, 2010.

Reason for project delay:

Delays have been experienced due to timing issues with the funding allocation and procurement process. This project is part of a larger system-wide project for new shared use electronic bicycle lockers which is being funded through several regional, local and federal grants including the Castro Valley BART Station Bicycle Locker project. BART is planning to bundle the projects to make the procurement more efficient and economical.

Additionally, the procurement will be handled with an Indefinite Quantities Contract which will allow BART to easily add more lockers as future funding becomes available without going out to bid. Because this type of contract is less common, it has required additional review time at BART's Procurement and Legal Departments.

As a result of these delays, BART will not be able to meet the current expenditure deadline of December 26th, 2009 for TFCA Project Number 07ALA06. The requested time extension to December 26, 2010 will provide BART with the

additional time needed to expend project funding to complete the project, submit final invoices, and submit final monitoring reports.

If you have any questions, please contact me at (510) 464-6121 or Laura Timothy at (510) 464-6446. Thank you for your cooperation and continued support for enhancing bicycle access to transit.

Sincerely,

A handwritten signature in cursive script that reads "Alan E. Lee".

Alan E. Lee
Principal Financial Analyst

Cc: Laura Timothy, BART Customer Access